

# Punjab State Board of Technical Education & Industrial Training

## EXAMINATION RULES

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# Punjab State Board of Technical Education & Industrial Training

## EXAMINATION RULES

As adopted in the meeting of the Board held on 16.8.93 as under:  
"The Board agreed that the words 'Directorate' of Technical Education and Industrial Training appearing in these rules and regulations may be substituted with the word 'Board'. Similarly the officers of the Directorate of Technical Education and Industrial Training wherever appearing in the existing rules and regulations would stand substituted by the word-Member-Secretary or any other officer authorised by the Chair-person."

### 1. SHORT TITLE COMMENCEMENT & APPLICATION

- (a) These rules shall be called the Examination Rules of the State Board of Technical Education & I.T, Punjab and shall apply to all courses affiliated to the State Board.
- (b) These Rules shall come into force from July, 1989 and shall apply to all the candidates admitted in and after July, 1988 session for the conduct of the Punjab State Board of Technical Education Examinations for courses covering Semester System and Annual System including Pharmacy Course.
- (c) These rules are subject to any alteration and/or amendment by the Examination Committee without any notice at any time during the year.

### 2. DEFINITIONS :

In these rules unless otherwise repugnant :

**STATE BOARD :** Shall mean the Punjab State Board of Technical Education and Industrial Training (PSBTE & IT).

**CHAIR PERSON :** shall mean the Chairperson of the State Board.

**SECRETARY :** shall mean the member Secretary of the State Board.

**REGISTRAR :** shall mean the Registrar (examinations) in the office of the State Board.

**EXAMINATION :** shall mean any examination conducted by the State Board.

**EXAMINATION COMMITTEE :** shall mean a Committee appointed by the State Board for dealing with and deciding matters of academic and allied nature including that of examinations of the State Board.

**SUPERINTENDENT :** shall mean Superintendent of the Examination Centre.

**INSTITUTION :** shall mean the institution affiliated to the Punjab State Board of Technical Education and Industrial Training.

**PRINCIPAL :** shall mean Head of the Institution

**SESSION** : shall mean :-

- i) the Semester in the case of Semester System Courses;
- ii) the Class in the case of Annual System Courses.

**3. CONDUCT OF EXAMINATION :**

- (a) The State Board shall conduct the examination of all the courses affiliated to it.
- (b) The Examination shall normally be held twice a year as under and/or on the dates as may be fixed by the Secretary.

**A. FOR SEMESTER SYSTEM COURSES.**

- i) Examination for regular and reappear students of the first, third, fifth and seventh semester and for reappear students of second, fourth, sixth and eighth semester shall commence in Nov./December and shall be named as first examination.
- ii) Examination for regular and reappears students of the second, fourth, sixth and eighth Semester and for reappear students of the first, third, fifth and seventh semester shall commence in May/June and shall be named as second examination.

**B. FOR ANNUAL SYSTEM COURSES :**

The examination shall be held twice a year i.e. once in the month of May/June (Annual Examination) for regular & reappear candidates and once in November/December (Supplementary examination) for reappear candidates only as may be fixed by the Secretary

**NOTE :-**

Special examinations may also be held as and when required by the Examination Committee

**C) MEDIUM OF EXAMINATION :**

Unless otherwise provided English shall be medium of examination for all courses.

**D) COURSES OF EXAMINATION :**

Every candidate appearing in the Examination shall be required to take up the subjects in concerned disciplines as laid down in the examination scheme approved by the State Board or any of its subsidiary Committee from time to time.

- (E) (i) Any student appearing in "Re-appear" subject(s) at any examination under Old Scheme shall continue appearing as such unless otherwise decided.

For clearing the "Re-appear" subject(s) under the old syllabus a candidate will be allowed to appear in 3 consecutive Examinations and that shall be counted from the last Examination in which the final year students of the substitute courses appear as regular students. He/she shall be required to appear according to the study and Evaluation scheme, in force, at the time of examination when he/she appears as a regular student in any subsequent examination.

ii) The preceding clause will mutatis-mutandis apply to the students appearing in the Examination consequent to the completion of period of debarment.

**4. A. ELIGIBILITY FOR EXAMINATION (EXCEPT FOR PHARMACY COURSE)**

The examination shall be open to any candidate who :-

- a) Possesses minimum qualifications prescribed by the State Board for admission to the course ;
- b) has been on the rolls of any institution affiliated to the State Board for a full session except as provided in these rules ;
- c) has submitted his/her admission form to the State Board through the Principal of the Institution last attended by him/her ;
- d) is certified by the Principal to have a satisfactory conduct ;
- e) has attended not less than 75% of all lectures and tutorials and not less than 75% of practicals respectively in each session separately and further has secured atleast 60% attendance in each subject (theory and practical separately) in each session ;
- f) has not been debarred by the Unfairmeans/Examination Committee in the Examination of the State Board and if debarred, has completed the term of punishment.

**NOTE : 1**

- a) Lectures and practicals shall be counted from the date of start of session to a date one week (for semester system)/two weeks (for annual system) before the commencement of theory examination or the date of termination of the session or as may be fixed by the State Board for each session which ever is later.
- b) Apart from preparatory holidays, the students shall be available for Rationalisation of Sessional marks for 3 days and they will be entitled to attendance according to time table for these 3 days.
- c) students joining late whether on account of late declaration of results or late admission to the institution or any other account shall not be entitled to any relaxation of this rule. However, in the case of first semester/year students, the attendance shall be counted from the date of start of the session, which shall be decided by the Secretary. The attendance of students seeking late admission shall also be counted accordingly

**NOTE : 2** Every period of lecture, tutorial practical, Project work and Workshop shall be counted as one unit for the purpose of counting the attendance.

**NOTE : 3**

- a) Shortage in attendance can be condoned upto 5% on Medical grounds by the Principal provided the Medical Certificate is submitted by the candidate within '7' days of his return from Medical leave and further upto 5% by the Secretary in genuine cases.

- b) The delay in submission of Medical Certificate can be condoned by the Secretary in extremely hard cases which shall be explained by the candidate in writing through the Principal of the Institution

**NOTE : 4** The students, while representing various teams or engaged in extra curricular activities with the permission of the Principal shall be treated on duty and the period of their absence shall be counted as presence in accordance with the time table for the purpose of counting attendance.

**NOTE : 5** The students shall be promoted to the next higher class provisionally after the examination till the declaration of result and their attendance for the next higher class shall be counted from the date of commencement of the session.

**NOTE : 6** Students, who wish to continue their studies *after having been out of the institution for not more than 2 years* due to any reason except those who have been debarred by the competent authority from appearing in the State Board Examination under rules of unfair means cases must do so **within 10 days, of the commencement of the session.** For purpose of calculating their attendance in terms of rule 4 (e) read with note 3 of the rule *ibid*, the attendance shall be counted taking into consideration the lectures actually attended by the student from the date of admission vis-a-vis the lectures delivered from the commencement of session.

The period of 2 years shall be counted from Semester to Semester/Class to Class and not from the date the candidate actually leaves the institution or applies for re-admission.

**NOTE . 7** Students who wish to rejoin the institution to get diploma in additional course after completing one course shall have to do so at the commencement of the session and their attendance shall be counted from the date of commencement of the session even if the previous result is not declared.

**NOTE : 8** The Educational tour, which is optional will ordinarily be conducted during the vacations. In cases due to any reason, it is conducted wholly or partly during the session, the attendance of the students accompanying Educational tour shall be counted as per time table for the days of actual tour.

#### **4. ELIGIBILITY FOR EXAMINATION FOR PHARMACY COURSE**

Eligibility for appearing in the State Board Examination for Pharmacy Course shall be governed by the provisions of the Education Regulations-1981 of Pharmacy Council of India as amended from time to time.

#### **5. EMERGENCY SERVICE CONCESSIONS**

- a) The candidates joining emergency service shall be allowed to appear at the State Board Examination during the emergency service or within three years of their being disbanded. For period other than this they shall be governed by the rules as are admissible to them during the normal course. For the purpose of this provision the emergency service shall mean -

- i) Service in the Indian Forces.
  - ii) all services involving subject, to Naval, Military or Air Force Law ;
  - iii) whole time service in any Civil/Defence organisation specified in this behalf by the Central or the State Government :
  - iv) such other service as may thereafter be declared by the Board as service under the emergency for the purpose of this provision.
- b) A student who gives up his/her studies to join Indian forces can appear privately in the examination for which he/she was studying either during the emergency service or within a period of three years after being disbanded/or being non-effective provided he/she had secured the required percentage of attendance and sessional marks before leaving the institution.

**6. CONTINUANCE OF STUDIES IN HIGHER SEMESTER/CLASSEC**

A candidate once admitted to two to four years diploma course shall be allowed to continue his/her studies subject to the following conditions. However, where a candidate fails to fulfil the eligibility conditions for appearing in the examination under rule 4 ibid, the candidate so detained shall be required to repeat that Semester/Class in the next session(s).

**A. SEMESTER SYSTEM COURSES :**

**A. 1. THREE YEAR DIPLOMA COURSES :**

- i) A candidate who has been declared reappear in any paper(s) in first semester (November/December) examination shall continue in the Second Semester and shall appear in the next May/June in reappear subjects of first Semester examination alongwith second semester examination.
- ii) A candidate who fails to clear first semester in (May/June) examination shall be allowed to proceed to the third semester and shall appear in next November/December in reappear subjects of first and second semester alongwith third semester examination.
- iii) A candidate who still fails to clear the reappear subjects of first semester shall not be allowed to proceed to the fourth semester. However, he/she shall be allowed, to appear as a re-appear candidate in the reappear subjects of first, second and third semesters examination.
- iv) A candidate who clears the first semester shall be allowed to proceed in the fourth semester in the session commencing January, next. He shall be allowed to appear in the reappear subject(s) of second and third semester examinations alongwith fourth semester examination in May/June.
- v) A candidate who fails to clear the reappear subject(s) of second semester in May/June, shall not be allowed to proceed to the fifth semester. However, he/she shall be allowed to appear as re-appear candidate, in the reappear subjects of 2nd, 3rd and fourth semester examination.

vi) A candidate who clears the 2nd semester shall be allowed to proceed to the fifth semester in the session commencing from July, next.

vii) A candidate shall be allowed to proceed to the sixth semester in the session commencing from January next irrespective of the fact whether he clears third semester or not. However he/she shall be allowed to appear in the reappear subject(s) of third, fourth and fifth semester examination alongwith the sixth semester examination in May/June.

## A. 2. FOUR YEAR DIPLOMA COURSES

i) A candidate who has been declared reappear in any paper(s) in first semester (November/December) examination shall continue in the second semester and shall appear in the next May/June in reappear subjects of first semester examination alongwith second semester examination.

ii) A candidate who fails to clear first semester in (May/June) examination shall be allowed to proceed to the third semester and shall appear in next November/December in reappear subjects of first and second semester alongwith third semester examination.

iii) A candidate who still fails to clear the reappear subjects of first semester shall not be allowed to proceed to the fourth semester. However, he/she shall be allowed to appear as a re-appear candidate in the reappear subjects of first, second and third semesters examination.

iv) A candidate who clears the first semester shall be allowed to proceed in the fourth semester in the session commencing January, next. He shall be allowed to appear in the reappear subject(s) of second and third semester examinations, alongwith fourth semester examination in May/June.

v) A candidate who fails to clear the reappear subject(s) of second semester in May/June, shall not be allowed to proceed to the fifth semester. However, he/she shall be allowed to appear as a re-appear candidate, in the reappear subjects of 2nd, 3rd and fourth semester examination.

vi) A candidate who clears the second semester shall be allowed to proceed to the 5th semester in the session commencing from July, next.

vii) A candidate who clears the third semester shall be allowed to proceed in the sixth semester in session commencing January next. He shall be allowed to appear in the re-appear subjects of fourth and fifth semester examination alongwith sixth semester examination in May/June.

viii) A candidate who fails to clear the reappears subject(s) of fourth semester in may/june, shall not be allowed to proceed to the seventh semester. However, he/she shall be allowed to appear as a re-appear candidate, in the reappear subjects of fourth, fifth and sixth semester examination.

ix) A candidate who clears the fourth semester shall be allowed to proceed to the seventh semester in the session commencing from July, next.



- x) A candidate shall be allowed to proceed to the eighth semester in the session commencing from, January, next irrespective of the fact whether he clears fifth semester or not. However, he/she shall be allowed to appear in the reappear subject(s) of fifth, sixth and seventh semester examination alongwith the eighth semester examination in May/June.

6. **A. POST DIPLOMA COURSE :**

A candidate admitted to post diploma course will be promoted to next higher semester without any requirement of passing the lower semester examination.

**B. ANNUAL SYSTEM COURSES EXCEPT PHARMACY COURSES :**

A candidate will be allowed to appear in the Annual Examination to be held in May/June in the class which he has studied in the preceding session and in case a candidate is declared "reappear" in May/June examination; he shall be provisionally promoted to the next higher class and allowed to appear in November/December examination in the reappear paper(s). If he passes in the reappear paper(s), he shall continue in the higher class but if he does not pass in reappear paper(s) he shall withdraw from the institution and reappear as a reappear candidate in the subsequent examinations. He shall be allowed to join the next higher class from the commencement of the next session even if he has reappear(s) in the preceding class. If the candidate fails to clear all the "re-appear(s)" of the preceding class in the supplementary examination, he shall again withdraw from the institution and appear as a re-appear candidate in the subsequent examination(s) and the cycle will repeat.

**C. PHARMACY COURSE :**

The promotion to 2nd year class will be governed according to rules framed by the pharmacy Council of India from time to time.

**NOTE:** Under the existing provisions of the Pharmacy Council of India, a candidate who has completed the prescribed syllabus of 1st year and gets re-appear(s) in more than two theory papers and two practicals, he/she will not be permitted to continue his/her studies in the 2nd year class.

7. **SUBMISSION OF EXAMINATION FORMS :**

Every candidate shall submit his/her application on the prescribed admission form alongwith requisite fee to the principal of the institution concerned by the dates as mentioned below or as may be fixed by the secretary.

**FIRST/SUPPLEMENTARY EXAMINATION**

November/December Examination

5th October.

**SECOND/ANNUAL EXAMINATION**

may/June Examination

5th April

**NOTE : 1** The Admission-Cum-Permission forms shall also be entertained by the principal upto one week after the last date as notified by the Secretary with an additional charge of Rs. 5/-

per candidate per semester/class as late fee. Any student submitting his/her admission form after the expiry of one week after the last date shall be charged late fee at the rate of Rs. 2/- per day, (in addition to Rs. 5/- as late fee) upto specified period before the commencement of the examination and this fee alongwith his admission form duly attested by the concerned Principal will be submitted by the principal to the Board through a special messenger, on the second day after the last date of the receipt of applications.

Provided that the period of submission of examination cum permission forms with payment of late fees may be reduced/extended by the Secretary in case of emergent situation.

**NOTE : 2** The admission forms and fees shall be accepted provisionally subject to fulfilment of eligibility requirements for sitting in the examination. The Roll Number slips shall be delivered by the principal only to such students who fulfil the eligibility conditions. The undelivered Roll Number slips shall be returned to the Board immediately with detailed explanations for non delivery of the Roll Numbers to the concerned students. The candidature of any student, who is not eligible to take the examination according to the rules shall be cancelled.

**NOTE : 3** In case where the result of the previous examination is declared late, the fee and admission-cum-permission form can be accepted within 10 days of the notification of result or two days before the commencement of the examination, whichever is earlier. However, where the student submits fees and admission-cum-permission forms after ten days he shall be charged late fee @ Rs. 2/- per day upto two weeks (or 2 days before the commencement of the examination whichever is earlier).

**NOTE : 4** Subject to the provisions of rule (ibid) a candidate will be allowed to submit only one admission-cum-permission form for each semester/class examination and he will be allowed to appear in the examination in those subjects only which he has detailed in the said Admission-cum-Permission forms. No subsequent additional Admission-cum-Permission form for the same semester/class examination will be accepted under any circumstances. (candidates who have applied for re-evaluation are also required to submit Admission-cum-Permission forms under this rule in terms of para 13 of the rules / instructions for re-evaluation (Annexure 'A') referred to in rule 26 of these rules).

#### **EXAMINATION FEES :**

8. The admission forms shall be accompanied by an examination fee as under :-

	<u>For Semester System courses</u>	<u>For Annual System Courses.</u>
i) For full subjects or more than one subject	Rs. 100/-	Rs. 125/-
ii) For one subject only.	Rs. 50/-	Rs. 50/-

**NOTE : 1** The above fees are inclusive of fee for the supply of detailed marks certificates for each examination.

**NOTE : 2** The fee for the issue of duplicate diploma/certificate/Detailed Marks Card shall be Rs 150/-. The duplicate diploma(s)/Certificate(s)/Detailed Marks Card shall be supplied only through the Principal of the Institution concerned.

**NOTE : 3** The above fees as collected by the institution shall be remitted to the Board.  
The fees shall be remitted through a Postal Order or a Bank Demand Draft from a scheduled Bank in the name of the Secretary, PSBTE & IT payable at Chandigarh and shall be sent alongwith the concerned Admission-Cum-Permission forms.

**NOTE : 4** Fees once paid shall not be refunded under any circumstances.

**9. EXAMINATION CENTRE :**

✓ (The examination centre of a student will be located at institution last attended by him unless otherwise fixed by the Secretary.)

**10. RATIONALISATION OF SESSIONAL MARKS**

**1. FOR SEMESTER SYSTEM COURSES.**

**A. CONSTITUTION :**

A Board of Rationalisation of sessional marks shall be constituted by the Chairperson. The Board of Rationalisation shall have at least 3 members (not below the rank of Principal) one of whom shall be designated as Chairman of Rationalisation Board.

**Note :-** The Examination Committee in its 2nd meeting held on 10-1-94 considered the recommendation of the Subcommittee regarding rationalisation of sessional award in pursuance of the requirement of Rule 10 of the Examination Rule. A Board of Rationalisation can rationalise the marks awarded by the Institution. So it was decided that sessional marks will be awarded by the concerned teacher under the control of the Head of the department of the concerned branch and inter-department rationalisation will be taken care of by the Principal of the Institution. The rationalisation of the sessional marks will be done by the Board of Rationalisation as per existing rule which shall be constituted by the Chairperson.

There will be atleast 3 Rationalisation Committees each consisting of atleast 3 members one of whom shall be a member of Rationalisation Board and shall be designated as Convenor of the Rationalisation Committee. The Convenor may Co-opt one or two members as and when necessary.

**2. FOR ANNUAL SYSTEM COURSES**

**A. 1** A committee of Rationalisation of Sessional marks shall be constituted by the Secretary.

**2.** A separate Committee may be constituted by the Secretary for Pharmacy course.

**B Purpose :**

The purpose of the visit of the Rationalisation Committee to various institution shall be :-

i) to ensure that the teachers award fair marks in the sessional work and do not have the tendency to boost marks or to be too strict in awarding marks.

- ii) To ensure that the institutions maintain proper prescribed standards in regard to staff and equipment.
- iii) To ensure that no student is failing/awarded less marks in the sessional work due to victimisation.
- iv) To ensure that the staff members have been regular in their functions as teachers. For this the members of the Rationalisation Committee will examine the work of a cross section of the students (top, middle and bottom) in each class and also the work of all students detained on account of poor performance in sessional work.
- v) To rationalise the use of Examination Stationery and to propose/recommend the disposal of unserviceable/surplus stationery.

### **C. FOR SEMESTER SYSTEM COURSES**

#### **Procedure to be adopted for Rationalisation of sessional Marks.**

The Board of Rationalisation shall meet before the rationalisation work starts and set the guidelines for the Rationalisation Committees and shall again meet to discuss the notes of Rationalisation Committees that shall be produced by the Convenors of Rationalisation Committees.

Then the Board of Rationalisation shall decide the procedure for the rationalisation of marks and the Rationalisation Committee shall increase or decrease the marks where necessary, as per directions by the Board of Rationalisation and hand over the rationalised record to the Chairman.

The Rationalised marks duly authenticated will be communicated to the State Board by the Chairman in one lot 5 days before the commencement of the Examination under all circumstances.

### **2. FOR ANNUAL SYSTEM COURSES :**

#### **Procedure to be adopted for Rationalisation of Sessional Work :**

The Rationalised marks duly authenticated will be communicated to the State Board by the Convenor in one lot 5 days before the commencement of the Examination under all circumstances.

**NOTE : 1** Rationalisation of marks shall not be done by the Rationalisation Board/Committee in respect of General fitness marks .

**NOTE : 2** If a student, who is called upon to present his/her work or himself/herself for Rationalisation purpose absents himself/herself or fails to produce his/her record, the Rationalisation Committee has the authority to reduce his/her sessional marks to the extent they consider it proper, even he/she be liable to be debarred from appearing in the examination.

**NOTE : 3** It shall be responsibility of the institution to ensure that the genuine record of the students is presented to the Committee.

**NOTE : 4** Rationalisation work would be undertaken 3 days before the start of preparatory holidays and the students would be required to be available to the Rationalisation Committee. Whereas no award would be made in the internal assessment for these 3 days, the students would be entitled to attendance according to time table for these 3 days.

**NOTE : 5** "Before submission of lists of sessional awards, the principal would satisfy himself about the correctness of the awards in individual subjects and their totals in respect of each candidate and would record the following certificate on the award lists "

"Certified that I have fully satisfied myself that the award of the students included in the list are correct according to the institutional record and the sub totals and totals correct in all respects.

The Rationalisation Committee would satisfy itself that the sessional lists submitted to it are strictly in accordance with the study cum Evaluation scheme as approved by the State Board of Technical Education and the Convenor of the Committee would record the following on the rationalised award lists.

Certified that I have fully satisfied myself the awards in the individual subjects and their grand totals are strictly in accordance with the Study-cum-Evaluation Scheme approved by the State Board.

"The above certificate will also be countersigned by the Chairman/Convenor of the Rationalisation Board/Committee.

#### **11. RESPONSIBILITY FOR THE CONDUCT OF EXAMINATIONS :**

- a) The Secretary shall decide the Centres where the Examination is to be held. The principal of the institution where the Examination Centre is located will be exclusively responsible for the proper conduct of examination. He will, however, appoint a person not below the rank of Head of Department/Sr. Lecturer to be the Superintendent of the Examination Centre. However, where there is no person of the rank of Head of Department/Sr. lecturer available, Senior most lecturer available in the institution may be appointed as the Superintendent of the Examination Centre. Separate Superintendent will be appointed for the morning and evening session as far as possible, who will be responsible for the conduct of the entire examination of that session. Mid-examination changes would not be resorted to unless forced by the circumstances beyond control.
- b) Where ever considered necessary, the Secretary may appoint Superintendent /or the invigilation Staff for any examination Centre from outside the institute..
- c) An observer may be appointed by the Secretary for each examination Centre, who shall be directly responsible to the State Board. He shall keep a close watch on the day to day functioning of the Examination Centre and submit a report every day to the Registrar. The role of the observer would be complementary to that of Principal for making the examination system a success.

**12 NORMS FOR APPOINTMENT OF INVIGILATION STAFF**

Supervisory and other auxiliary staff for each centre shall be appointed as per scale below :—

i- Superintendent	One
ii- Deputy Superintendent	One
iii- Invigilators	One for every 30 students or part thereof per examination hall/room.
iv- Clerk	One
v- Peon/Daftari	One
vi- Waterman	One for every fifty students or part thereof.
vii- Sweeper	One
viii- Chowkidar	Three (one for each 8 hours duty)

**NOTE :** Where the examination is conducted in more than one hall, there shall be one deputy Superintendent for each additional room used for the conduct of examination.

**13. LIABILITY OF THE INSTITUTIONS FOR PROVIDING STAFF :**

It shall be obligatory on all the Institutions affiliated to the State Board to spare staff required by the Board for the conduct of examinations including practicals. The Institutions which do not cooperate in the conduct of examinations are liable to disaffiliation.

**14. PERMISSION TO ENTER AND LEAVE THE EXAMINATION HALL**

- a) No candidate shall normally be permitted to enter the examination hall after the commencement of examination but the superintendent may under special circumstances, permit a candidate to enter the hall upto half an hour after commencement of the examination.
- b) The candidates shall be permitted to leave the examination hall after half the time is over. The Superintendent Examination Centre may, in exceptional cases, permit an examinee to leave the examination hall even before this period if in his/her judgement :-
  - i) continued presence of the examinee in the hall is not desirable in the interest of smooth conduct of examination ; &
  - ii) a candidate becomes physically incapable of continuing the examination due to sudden illness.

**15. PROHIBITION OF DRINKING AND SMOKING**

Drinking, intoxication and/or smoking in the examination hall/room is prohibited. A candidate, who is found to be taking the examination under the influence of intoxicating

drinks or is found smoking shall be turned out of the examination hall, by the superintendent.

16. **AMANUENSIS**

*No amanuensis (writer) shall be provided to any candidate under any circumstances.*

17. **RULES REGARDING UNFAIRMEANS :**

- a) Every day and for each session, forenoon and afternoon, before the examination begins, the Superintendent shall notify on the notice board as well as call upon all the candidates to search their pockets and part with and deliver to him/her all papers, books or notes, which they may have in their possession. The students shall also be asked to write their Roll number on the question papers, immediately after distribution and its compliance shall be ensured by the concerned invigilator. Where a late comer is admitted, this warning shall be repeated to him/her at entry.
- b) The Superintendent shall report to the Registrar, without delay and on the day of occurrence, if possible, each case where use of unfairmeans in the examination is suspected or discovered with full details of evidence (actually what is noticed) and explanation in writing of the candidate concerned. The report should indicate how, when and by whom the unfairmeans case was detected and what was actually noticed.
- c) In case, the candidate refuses to give a written statement, the fact of his/her refusal shall be recorded by the Superintendent and witnessed by atleast one other member of the supervisory staff on duty at the time of occurrence.
- d) A candidate found suspected to be guilty of using unfairmeans in the examination shall be permitted to answer the remaining part of his/her question paper, but on a separate, answer book and the answer book in which the unfairmeans is suspected shall be seized by the Superintendent who shall send both the answer books to the Registrar with his/her report in a separate sealed cover. The candidate shall also be permitted to appear in the examination in subsequent papers.
- e) Even if a candidate is found having in his/her possession or accessible to him/her papers, books or notes which is not related to the subject of examination and which could not possibly be of any assistance to him/her, the case must be reported to the Registrar, with necessary papers and action taken as in para (d) above.
- f) If a candidate is found talking to any other person(s) during the examination hours inside or outside the examination hall/room, the superintendent shall record the statement of these persons and the Invigilator and send to the Registrar with his/her comments. He/she also shall take action as at (d) above for such persons if and where applicable.
- g) All cases of impersonation shall be reported by the Superintendent together with the evidence which lead to this conclusion and action as proposed in para (d) above shall be taken.

- h) A candidate who refuses to obey the superintendent of the Examination and changes/her/ his seat with another candidate and / or deliberately writes another candidates roll number in his/her answer book and / or creates disturbance of any kind during the examination and/or otherwise misbehaves in the examination hall is liable to be expelled by Superintendent and his/her answer book alongwith a report shall separately be sent to the Registrar.
- i) A candidate found copying from notes written on any part of his/her clothing, body desk or table or any instrument ect. or who is guilty of swallowing or destroying any note or paper found with him/her or is talking to a person or communicates through gestures or consulting notes or books outside the examination hall, while going to or coming from urinal/W.C. etc. shall be deemed to have used unfairmeans and action as proposed in para (d) above shall be taken.
- j) If a candidate fails to deliver his/her answer books to the Supervisory staff before leaving the Examination hall, a report on the proforma prescribed for reporting unfairmeans cases shall be sent to the Registrar in a separate sealed cover.

**Notes :-**

- i) The Unfairmeans cases will be reported to the Registrar on the proforma prescribed by the State Board.
- ii) The Principal of the Institution or the Supervisory staff on Examination duty may search a candidate/candidates appearing in the Examination, wherever felt necessary.

**10. PUNISHMENT FOR UNFAIRMEANS :**

- a) i) If a candidate is found having in his/her possession or accessible to him/her papers, books or notes which do not relate to the subject of the examination and which could not possibly be of any assistance to him/her action may taken to the extent of cancellation of the answer book(s).
- ii) Where a candidate makes an appeal to the examiner through an answer book such answer book shall be cancelled.
- b) i) A candidate who voluntarily surrenders to the Superintendent, during the course of examination papers, books or notes left in his/her possession which are even remotely relevant to the examination and without these having been found or detected by a member of the Supervisory staff shall be *disqualified* for one year
- ii) If a candidate is found talking to other person(s) during the examination inside or outside the examination room/hall or while going to or coming from Urinal/W.C his/ her answer book for that particular paper shall be cancelled.
- iii) A candidate who, during the examination writes either on blotting paper, or on any other piece of paper or articles, a question set in the paper or a solution excluding purely numerical answer there, shall be *disqualified for one year*.



- iv) A candidate found guilty of using abusive or obscene language in the answer-book shall be *disqualified for one year*.
  - v) If a candidate for an examination in a practical or viva voce presents to the examiner a practical or class work, note book which does not belong to him/her, he/she shall be *disqualified for one year*.
  - vi) If a candidate fails to deliver his/her answer book/continuation sheet(s) to the Supervisor incharge before leaving the examination hall/room, he/she shall be *disqualified for one year*.
  - vii) A candidate found guilty of disclosing his/her identity or making any distinctive mark in his/her answer book(s) for that particular paper shall be *cancelled*.
  - viii) A candidate guilty of communication or attempting to communicate directly or through a relative guardian or friend with an examiner or with the Registrar with the object of influencing him/her in the award of marks shall be *disqualified for one year*.
- c) i) A candidate found having in his/her possession or accessible to him/her papers, books or notes relating to the subject shall be *disqualified for two years*.
- ii) If an answer book shows that a candidate has received help from or given help to another candidate or if he/she is found copying or to have copied from any paper book or notes or to have allowed any other candidate to copy from his/her answer books or to have taken the examination with notes written on any part of his/her clothing or body or table or desk or instrument like calculator, set square, protectors, scales etc. shall be *disqualified for two years*.
- iii) A candidate found guilty of passing on during the examination, a copy of a question set in the paper or a solution thereof to any one shall be *disqualified for two years*.
- d) i) If a candidate is found guilty of swallowing or destroying any note or paper found on him/her the candidate shall be *disqualified for three years*.
- ii) A candidate found in possession of complete or part solution to a question set in the paper through connivance of any member of the supervisory staff or any other auxiliary staff or some outside agency shall be *disqualified for THREE YEARS*. The candidate rendering such *help shall also be disqualified for three years*.
- Cases of such alleged misconduct on the part of supervisory or other auxiliary staff shall be reported by the Superintendent to the Secretary for necessary action.
- iii) A candidate found guilty of smuggling in an answer book, a continuation sheet taking out or arranging to send out an answer book or a continuation sheet shall be *disqualified for three years*.
- iv) A candidate who refused to obey the Superintendent examination or changes his/her seat with another candidate of his own or deliberately writes another candidate's

roll number on his/her answer book or creates disturbance of any kind during the examination shall be *disqualified for one to three years*, according to the degree of offence.

- e) A candidate found guilty of having adopted Unfairmeans not covered by any of the above provision shall be disqualified to the extent of cancellation of Answer book in particular subject(s) to debaring from examination upto three years according to nature of offence;
- f) A candidate found guilty of misconduct or misbehaviour towards the Superintendent or any other staff member or the Supervisory staff shall be disqualified for a period of two to five years, according to the degree of misconduct/misbehaviour.
- g) In the case of impersonation, the candidate who is impersonated shall be disqualified for five years. The person who impersonates shall be reported against to the police by the Superintendent and the matter further pursued by the principal of the Institution.
- h) A candidate obtaining admission to the examination on a false representation made by him/her in his/her permission-cum-Admission form shall be disqualified as under :-
  - i) A candidate appearing for the Board Examination who is discovered to have made misstatement in his/her admission form as result of which he/she become eligible to sit in the Examination shall be *disqualified for a period of two years*.
  - ii) A candidate for giving another person's signature on his/her admission form shall be *disqualified for three years*.
  - iii) A candidate found guilty of approaching or influencing directly or indirectly regarding his unfairmeans case, a members or the Examination Committee/unfairmeans Committee or any official of the Directorate shall be disqualified for *one year in addition to the punishment awarded to him/her under the regulations for using unfairmeans*.

#### 19. PROCEDURE FOR DEALING WITH UNFAIRMEANS CASES :

- a) A committee constituted by the State Board of Technical Education shall deal with and decide the cases of the alleged misconduct and or use of unfairmeans in connection with the examination(s).
- b) On receipt of report from the Superintendent/Examiner of any other source, Registrar, shall issue notices to the students who are alleged to have used unfairmeans for offering opportunity to explain their position either in writing or in persons before the Committee referred to in para (a) above.
- c) If a candidate involved in unfairmeans admits his guilt straightway in writing and gives an undertaking not to indulge in such practices in future, the Committee referred to in para(s) above may condone his punishment as provided for various charges prescribing punishment for 2 years or more, for a period not exceeding one year.

- d) if a candidate is found guilty of having used unfairmeans more than once the punishment awarded to him under those rules for different cases shall run consecutively.
- e) The decision of the Unfairmeans Committee shall be conveyed by the Registrar to the respective institutions for communication to the student(s) concerned.
- f) An appeal against the decision of this Committee may be filed before the Examination Committee through the Secretary within 30 days of the Notification of the decision. Appeal in each case shall be accompanied with a fee of Rs. 2000/- in the form of a Bank Draft from a scheduled bank in the name of Secretary, Punjab State Board of Technical Education & Industrial Training, payable at Chandigarh.
- g) Before filing the appeal, the student shall obtain a copy of the detailed order passed by the Unfairmeans Committee. (The period from the date of receipt of application to the date of supply of the copy of the order of the Unfairmeans Committee shall not count towards reckoning period of 30 days).
- h) While considering an appeal preferred under rule (f) ibid action under rule (c) ibid can also be taken by the Examination Committee.

**NOTE : 1**

The Examination Committee shall consider and decide such cases as are not covered under the provisions of rule (20) above and its decision shall be final.

**NOTE : 2**

If the Examination Committee is satisfied after enquiry that the integrity of an examination of the State Board has been violated at an examination Centre as a consequence of whole sale unfairmeans assistance rendered to the examinees, the examination committee may order re-examination and may also abolish that examination centre for future or for a specific period.

**NOTE : 3**

A candidate who is disqualified/debarred on account of adopting unfairmeans shall be required to appear at the next examination when due as a private candidate as per provision of rule 3(d) ibid.

**NOTE . 4**

A candidate who is provisionally admitted to the next higher semester/class pending decision of the unfairmeans case shall withdraw from the institution in the event of his being debarred by the Committee referred to in para 19 (a) supra.

**NOTE : 5**

During the period of punishment the Candidate shall not be allowed to study in any other higher semester/class.

He will, however, be allowed to study in the next higher Semester/Class in the session immediately proceeding the termination of period of punishment. He shall be eligible to sit in the subsequent State Board Examination after the period of punishment is over.

**20. A COMPILATION OF RESULTS FOR COURSES OTHER THAN PHARMACY COURSES**

- a) A candidate shall be declared to have passed the examination, if he/she obtains :-
- i) Not less than 40% marks in each of the papers of written examination.
  - ii) Not less than 40 marks in each practical examination.
  - iii) There will be no minimum/pass percentage in aggregate.
- b) A candidate shall be shown as "Reappear" in any theory or practical subject(s) in which he/she fails to obtain the pass marks.

For the purpose of examination each theory paper and practical even in the same subject shall be treated as a separate subject.

- c) The candidature of any candidate who is not eligible to take the examination according to rules shall be cancelled.

Once the candidature of a candidate is cancelled by the State Board of Technical Education & Indl. Training for non completion of requirements of Rule 4 of Examination Rules, he should not be allowed to continue in the higher Semester under any circumstances and in case of any lapse, serious view needs to be taken against the defaulters.

- d) Exemption may be given on application to any student who is taking examination in additional course for any subject he/she has passed earlier. In the case, the marks already obtained by him/her shall be taken into account.

**NOTE : 1**

The student who is allowed "Reappear" in any subject(s) will be eligible to sit in the next examination(s) in that those reappear subject(s) and his sessional marks of the previous examination shall be taken into account for declaration of result.

**NOTE : 2**

In case there is any change in the Study-Cum-Evaluation Scheme, the awards under the preceding Scheme shall be brought at par with the revised evaluation scheme on prorata basis.

**B. PHARMACY COURSE :**

- a) A candidate shall be declared to have passed the examination if he/she obtains :-
- i) Not less than 33% marks in English (Including sessionals)
  - ii) Not less than 40% marks in each of the remaining papers of written examination (Including sessional).

- iii) Not less than 45% marks in each practical examination (including sessionals).
  - iv) There will be no minimum pass percentage in aggregate.
  - v) A candidate who obtains 75% or more marks in any subject(s) shall be awarded distinction in that subject(s) provided the student passes in all the subjects in first attempt at a time.
- b) A candidate shall be shown as "Re-appear" in any theory or practical subject(s) in which he/she fails to obtain the pass marks.  
For the purpose of examination each theory paper and practical even in the same subject shall be treated as a separate subject.
  - c) The candidature of any candidate who is not eligible to take the examination according to rules shall be cancelled
  - d) Exemption may be given on application to any student who is taking examination in additional course for any subject he/she has passed earlier in that case, the marks already obtained by him/her shall be taken into account.

**NOTE : 1**

The student who is allowed "Re-appear" in any subject(s) will be eligible to sit in the next examination(s) in that/those reappear subjects(s) and his sessional marks of the previous examination shall be taken into account for declaration of result.

**NOTE : 2**

A candidate who gets re-appear(s) in not more than two theory papers and two practicals of 1st year Diploma in Pharmacy Course shall be allowed to continue his/her studies in the 2nd year class.

In case such candidate does not pass in all the re-appear theory papers and practicals in supplementary examination, such candidate can appear in re-appear theory papers and practicals alongwith the 2nd year examination but his/her result of 2nd year examination shall not be declared until he/she cleared the first year examination. However, the candidate will be intimated the name of subject(s) of 2nd year class in which he/she is not passing.

**NOTE : 3**

The minimum pass marks in each subject be determined on the basis of the combined result of sessional and theory/practical.

**NOTE : 4**

A candidate who has been admitted directly in the second year on the basis of his having passed :-

- i) The Intermediate examination in Science or;

- ii) the First year of a Three year Degree Course in Science or ;
- iii) 10 plus 2 examination/academic stream in science or ;
- iv) an examination accepted by the Pharmacy Council of India as being equivalent to any of the above examinations. He will have to pass those subject of first year which he has not passed previously.

This may be done simultaneously with or independent of final year examination depending on the capacity of the student and the facilities available to him.

**21. AWARD OF GRACE MARKS :**

Marginal assistance in the form of grace marks shall be given to the candidates on the following pattern :-

- i) Grace marks as fixed under (ii) shall be given to marginal candidates only if by awarding the same they are able to pass in all the subjects.

Grace marks required to just fulfill this condition only shall be awarded,, not, withstanding the maximum quantum fixed in para (i) hereunder :-

Grace marks shall be awarded irrespective of the number of subjects in which the candidate fails. Each practical shall be treated as a separate subject.

- ii) The quantum of grace marks shall not exceed one percent of the maximum of theory and practical papers pertaining to a particular semester/Class.
- iii) The marks shall not however, be noted in the answer book(s) or on the award sheet(s) but shall be added in the result sheet only.

**22. MODERATION OF RESULTS :**

Moderation of results shall be done by a sub-Committee constituted by the Examination Committee if it is felt that the paper(s) in any subject/subjects was very stiff and/or outside the syllabus or on any other valid ground.

**23. ANNOUNCEMENT OF RESULTS AND MAINTENANCE OF RECORD :**

The result of the Examination shall be announced after the examination is over. A copy of the result notification shall be supplied to the principals of the institutions concerned immediately. Detailed Marks Certificates shall be sent to the Institutions after the declaration of the results. One fully authenticated copy of the detailed results of all the candidates shall be maintained in the Board. However, the Principals of various Institutions shall maintain the record of detailed marks of various examinations in respect of the students appearing from their Institution.

**23 A ISSUE OF DETAILED MARKS CARD/DIPLOMA TO PHARMACY COURSE STUDENTS.**

Detailed Marks Cards will be issued to all the candidates appearing for the 1st year/second (final) year examination as per Annexure B & C respectively. A candidate for having

passed the final examination for diploma in Pharmacy (Part II A) shall be granted to the successful candidates in terms of regulation 13 of the Education Regulations, 1981 for the Diploma course in Pharmacy of the Pharmacy Council of India as per Annexure D, A certificate of Diploma in Pharmacy shall be granted to the successful candidates on producing certificates of having passed the Diploma in Pharmacy (Part II-A) and practical training for Diploma in Pharmacy (Part II B) in terms of the regulations 18 of the Education Regulations 1981 for the Diploma Course in Pharmacy of the Pharmacy Council of India as per Annexure — E.

**NOTE :** In case of disqualified/debarred candidates, result declared by the Board shall indicate the month and year when such candidates shall be permitted to take the examination.

**24. RE-EVALUATION OF ANSWER BOOKS :**

A candidate who wish to seek reevaluation of his/her answer book can do so as per rules/ Instructions for re-evaluation given in Annexure-A.

- a) On receipt of application forms for re-evaluation from the Principal, the Board will hide as far as possible, evaluation made by the examiner and send the answer book for re-evaluation to another examiner.
- b) The result of re-evaluation of answer book(s) shall be communicated to the candidate(s) through the principal concerned in due course under registered cover.
- c) The marks of re-evaluated answer books will be final and binding on the student.
- d) If any answer book is found to have been changed, an enquiry shall be instituted by the Secretary and the findings placed before the Examination Committee for further action.

**25. RECTIFICATION OF RESULTS :**

The Secretary shall have the power to quash/rectify the result(s) of a candidate before or after it has been declared if :—

- i) He/she has been disqualified for using unfairmeans in the examination.
- ii) A mistake is found in his/her result that warrants such action.
- iii) He/she is later found ineligible to appear in the examination.

**26. AWARD OF DIVISION (FOR COURSES OTHER THAN PHARMACY COURSE)**

In order to determine the division in which a candidate be placed for the award of diploma, the following percentage of marks in different examinations shall be taken into account :-

**A) SEMESTER SYSTEM COURSES :**

Sr. No.	Examination	3 year course	4 year course	Post diploma course
1-	1st Semester	25%	25%	100% as per Evaluation Scheme
2.	2nd Semester	25%	25%	
3-	3rd Semester	50%	25%	
4-	4th Semester	50%	25%	
5-	5th Semester	100%	50%	
6-	6th Semester	100%	50%	
7-	7th Semester	—	100%	
8-	8th Semester	—	100%	

**B) ANNUAL SYSTEM COURSES :**

<u>Sr. No.</u>	<u>Examination</u>	<u>3 Year course</u>	<u>2 year course</u>	<u>1 year course</u>
1-	1st year	25%	50%	100%
2-	2nd year	50%	100%	
3	3rd year	100%		

b) A candidate who obtains :—

- i) 70% or marks, shall be placed in the first division with Honours, provided he passes all the examinations in the first attempt.
- ii) 60% or more but less than 70% of the marks, shall be placed in the first division and
- iii) Less than 60% marks shall be placed in second division.

**27. LOSS OF ANSWER BOOK(S)**

A candidate whose answer book is lost in the Board after having been received from the Superintendent of examination may be permitted by Secretary to reappear in that paper on a date and time fixed by the Registrar. An enquiry shall, however be made by the Secretary about the loss of answer book and the findings placed before the Examination Committee for further action.

- q) If a candidate actually appeared in a particular paper but his/her answer book is not received from the Superintendent Examination Centre, enquiry shall be made by the Registrar, and his findings, subject to confirmation by the Secretary shall be final. However, examination of the student shall be conducted at a time and date fixed by the Registrar.

**28. PRESEVATION OF RECORD :**

The record pertaining to examinations shall be preserved as under :—

- i) Answer Books — 3 months from the date of declaration of results or 30 days of the despatch of detailed marks cards by the Board whichever is later. Answer Books of candidates who have used unfairmeans at the Examination and debarred as a result thereof shall be preserved for a period of 2 year from the date of declaration of results. Where a candidate resorts to legal course, his answer book(s) of that examination shall be preserved till the final decision of the case by the Court.
- ii) Awards lists/sessional marks lists. 2 years from the date of declaration of results.
- iii) Permission-cum-Admission forms. Five years.



- iv) Challans received from Superintendents of Examination Centres. Three years.
- v) Project reports of Library Science. — Same period as prescribed in the case of answer books.
- vi) Cancelled detailed marks cards and diplomas. — One year.
- ii) Manuscripts of question — One year.

After the expiry of the prescribed period where as the record mentioned at serial No. (i) to (v) shall be disposed of by public Auction, that mentioned at serial No. vi and vii will be destroyed.

29. The Examination Committee shall deal on merit any case of academic or allied nature that is not covered by these rules and the decision of the Examination Committee shall be final.

## ANNEXURE 'A'

### RULES / INSTRUCTIONS FOR RE-EVALUATION.

A candidate who wishes to seek re-evaluation of his/her answer book in one or more number of subjects may apply for re-evaluation to the Registrar, on the prescribed application form accompanied with a fees of Rs. 100/- per answer book along with the detailed marks Card/Certificate in original. The application form for re-evaluation must be sent through the Principal of the Institute where the candidate was studying. Original detailed marks Card/Certificate will not be returned till the declaration of the re-evaluation result. The candidates are advised to keep a copy of the same with them.

1. The application for re-evaluation on the prescribed form available from the Principal of the Institute neatly filled in by the candidate himself/herself alongwith requisite fee and the documents mentioned above must be submitted to the Principal within 20 days from the date of notification of result by the State Board of Technical Education.
2. A candidate whose result is declared late may also seek re-evaluation within the period specified under rule 1 above
3. Late procurement of application form or late receipt of Detailed Marks Card/Certificate shall not be entertained as plea for its late submission in any case.
4. Only one application form should be used for one or more subjects of the same semester/same class Examination.
5. Separate application forms should be used for different semester under Semester System and different classes under Annual System of examination.
6. All entries in the application form for re-evaluation should be complete and correct in all respects. Incomplete form(s) is/are liable to be rejected straight away.
7. No change in the entries in the form once made by the candidate shall allowed after the receipt of the application by the Registrar of the State Board.
8. A candidate shall be allowed to withdraw his application for re-evaluation as also deletion of one or more subject(s) for which application for re-evaluation has been received within the due date provided such requests are received within the period specified under rule 1 by the Principal of the concerned Institute.
9. The refund of re-evaluation fee shall not be granted under any circumstances.
10. Ignorance of the correct titles of any papers shall not be accepted as a plea for wrong entry in the application.
11. The re-evaluation fee shall be remitted through a Bank Demand Draft from a scheduled Bank in the name of the Secretary payable at Chandigarh.

- 12- Re-evaluation is permissible in the case of Semester/Annual Examination conducted by the Punjab State Board of Technical Education, except in the following :—
- a) Practical Examinations.
  - b) Sessional Marks/Internal Assessment.
  - c) General fitness and Education Tour marks.
  - c) Viva voce examination.
- 13- The re-evaluation will be done under the rules framed by the Examination Committee of the Punjab State Board of Technical Education, from time to time and the result of the re-evaluation will be communicated to the candidate soon after it is declared. *The candidate is, however, advised to plan his/her future programme in accordance with the original result already communicated by the Board till it is actually superseded by the result of re-evaluation. He/she may submit the admission form of the subsequent Examination[s] if desired, according to the schedule notified by the Board.*
14. Average of the awards of the original examiner and examiner appointed for re-evaluation, in case the variation (increase/decrease) in the two awards is not more than 10% of the maximum marks of the question paper.
- 15- a) In case increase/decrease in award on re-evaluation is more than 10%, the scripts shall be referred to a third examiner and the result shall be determined by taking the average of two (of the three) higher awards.
- b) The answer book of the candidate will be referred to a third examiner if he had passed during original marking, but fails on re-evaluation.
- c) The fraction of 5 will be rounded off to the next whole integer.

A candidate will be permitted to see his/her Answer book(s) for identification only, on payment of an additional fee of Rs. 5/- per Answer book on a written request within '15' days from the date of declaration of the result of re-evaluation.

Application form for re-evaluation complete in all respects should reach within 25 days of the date of notification of the result by the State Board

## ANNEXURE "B"

Sr. No. ....

Regd. No. ....

Roll No. ....

**PUNJAB STATE BOARD OF TECHNICAL EDUCATION AND  
INDUSTRIAL TRAINING**

**DETAILED MARKS CARD  
DIPLOMA IN PHARMACY COURSE (PRELIMINARY)**

Examination.....19...

Examination :.....19

Name :.....

Father's Name : Shri.....

Institution : .....

**DETAIL OF MARKS**

Sr. No.	Subject	Marks Obtained	Minimum Pass Marks.	Maximum Marks.
1-	General Chemistry	Written & Sessional	40	100
		Practical & Sessional	45	
2-	Organic Chemistry	Written & Sessional	40	100
		Practical & Sessional	45	
3-	Physics	Written & Sessional	40	100
		Practical & Sessional	45	
4-	Biology	Written & Sessional	40	100
		Practical & Sessional	45	
5-	English		33	100
6-	Physiology	Written & Sessional	40	100
		Practical & Sessional	45	
<b>Agregate</b>			<b>450</b>	<b>1100</b>

General Fitness marks : 75

- RESULT : W.**
- PASSED :** (Securing ..... marks) (..... hundred and..... out of 1100 marks)
  - Failed and is required to reappear in the whole examination if otherwise eligible.
  - Compartment : He/she is eligible is to reappear in papers..... till .....

Prepared by

Checked by

Registrar

**ANNEXURE 'A'**

Sr. No. ....

Regd. No. ....

Roll No. ....

**PUNJAB STATE BOARD OF TECHNICAL EDUCATION,  
AND INDUSTRIAL TRAINING**

**DETAILED MARKS CARD**

**DIPLOMA IN PHARMACY COURSE (FINAL) EXAMINATION..... 19**

Name.....

Father's Name Shri.....

Institution.....

**DETAIL OF MARKS**

Sr. No.	Subject	Marks obtained	Minimum pass marks	Maximum marks
1.	Pharmaceutics-I	Written & Sessional	40	100
		Practical & Sessional	45	100
2.	Pharmaceutics-II	Written & Sessional	40	100
		Practical & Sessional	45	100
3.	Ferensik Pharmacy & Ethics	Written & Sessional	40	100
4.	Pharmaceutical Chemistry-I	Written & Sessional	40	100
		Practical & Sessional	45	100
5.	Pharmaceutical Chemistry-II	Written & Sessional	40	100
		Practical & Sessional	45	100
6.	Pharmacognosy	Written & Sessional	45	100
		Practical & Sessional	45	100
7.	Pharmacology	Written & Sessional	40	100
		Practical & Sessional	45	100
8.	Surgery including General Nursing & Ward Work	Written & Sessional	40	100
		Practical & Sessional	45	100
<b>Aggregate</b>			<b>590</b>	<b>1400</b>
<b>General Fitness marks</b>		<b>/75</b>		

**RESULT:** 1. **PASSED.** Securing (marks) hundred and..... out of 1400 marks).  
 2. **REAPPEAR :** He/She is eligible to reappear in paper(s) ..... till.....

Prepared by ..... Checked by ..... Registrar

ANNEXURE 'D'

Registration No.....

Sr. No .....

Roll No.....

PUNJAB STATE BOARD OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING

OFFICE OF THE REGISTRAR

PHARMACY DEPARTMENT, 10, CHANDIGARH

DIPLOMA IN PHARMACY (PART-I)

(Vide Regulation 13 of the Education Regulations 1961 of the Pharmacy Council of India)

CERTIFICATE

This is to certify that.....

S/o/daughter of Shri.....

and of the.....

as passed the final examination for diploma in Pharmacy (Part-I) held in.....

securing distinction in the subject(s).....

Registrar

Secretary

Chandigarh

the 19...

SECTION I

This form has been issued.....

son of / daughter of.....

residing at.....

who has produced evidence before me

that he/she is entitled to receive the practical Training as set out in the Education Regulations framed

Under section 10 of the Pharmacy act, 1948.

Date :

The Head of the Academic Training Institution.

SECTION II

(Name of the Pharmacist).....

accept

(Name of the Apprentice Master).....

of.....

(Name of the Inst.).....

(hospital or Pharmacy)

as my Apprentice-Master for

the above Training and agree to obey and respect him/her during the entire period of my training

(Student Pharmacist)

**ANNEXURE 'E'**

Sr. No.....

Registration No. ....

Roll No.....

**PUNJAB STATE BOARD OF TECHNICAL EDUCATION  
AND INDUSTRIAL TRAINING**

**DIPLOMA IN PHARMACY**

**(Vide Regulation 18 of the Examination Regulations 1981 of the Pharmacy Council of India)**

**C E R T I F I C A T E**

This is to certify that.....  
Son / daughter of Shri ..... and or  
the ..... has passed the Diploma  
in Pharmacy Examination Part-I and has satisfactorily completed the practical Training prescribed in  
Education Regulations of the Pharmacy Council of India for the Diploma course in Pharmacy.

Chandigarh  
the .....19

Registrar

Secretary

**DIRECTORATE OF TECHNICAL EDUCATION PUNJAB**

**CHANDIGARH.**

**NOTICE**  
**PUNJAB STATE BOARD OF TECHNICAL EDUCATION**  
**AND INDUSTRIAL TRAINING**

Though examination rules were notified, which were to be given effect from the Admission Session July, 1988. On the representation of the students, it has been decided that the new examination rules pertaining to carry over system would be effective only from the admission session July 1989. The students admitted in July, 1988 Session Admission session would continue to be governed by the carry over system.

**CERTIFICATE**

This is to certify that  
Son, daughter of Shri  
the student has passed the Diploma  
in Pharmacy Examination Part and has satisfactorily completed the practical training prescribed in  
Education Regulations of the Pharmacy Council of India for the Diploma course in Pharmacy.

Secretary Registrar Superintendent

(S. K. HANDA)  
DIRECTOR.



## ANNEXURE 'F'

THE DIRECTOR,  
TECHNICAL EDUCATION & INDUSTRIAL TRAINING,  
(TECHNICAL EDUCATION WING) PUNJAB,  
CHANDIGARH.

The Principal :-

- 1-6. Government Polytechnic, Amritsar/Batala/Batinda/Hoshiarpur/Guru Tegh Bahadurgarh and Ferozepur.
7. Guru Nanak Polytechnic, Ludhiana.
8. Thapar Polytechnic, Patiala.
9. Mehr Chand Polytechnic, Jalandhar.
10. Ramgarhia Polytechnic, Phagwara.
- 11-13 Government Polytechnic for Women, Jalandhar/Patiala/Chandigarh.
14. Govt. Institute of Textile Chemistry and Knitting Tech, Ludhiana.
15. GHG Khalsa College of Pharmacy, Guruser Sudhur.
16. School of Pharmacy, Deptt. of Pharmacy, C.M.C., Ludhiana.
17. Central Tool Room, A-5 Focal Point, Ludhiana.
18. Saheed Bhagat Pharmacy, College, Patiala
19. Indo-Soviet Friendship Pharmacy College, Moga.
20. Longowal College of Pharmacy, Dera-Bassi.
21. Punjab Institute Textile Technology, Amritsar.
22. Govt. Institute of Garment Technology, Amritsar.
23. Government Training Institute, Jalandhar.
24. GGN Khalsa College of Pharmacy, Ludhiana.
25. Guru Tegh Bahadurgarh Khalsa Polytechnic, Chhapian wali (Malout).
26. Central Polytechnic, Chandigarh.
27. Sri Guru Gobind Singh Pharmacy College, Chandigarh.
28. Food Craft Institute, Sector 26, Chandigarh.

Memo No. 2TE/RED/Policy 682/Conduct  
Dated Chandigarh the, 13-11-90

Subject : Amendment of Examination Rules.  
\* \* \* \* \*

As you know, students of various Polytechnic Institutions concerning session 1989-90 remained on strike in protest against the carry-over system in the beginning of the session. The matter was discussed in detail by the Director Technical Education & Indl. Trg. Punjab with the representatives of students of various Polytechnics/Institutions. Finally, it was agreed with the approval of Govt. to grant one more chance to students admitted during 1989-90 only to clear the reappear paper(s) of Semester/Class except Pharmacy students. Accordingly, a copy of amended examination Rule to be implemented for the admission session 1989-90 only is enclosed for further necessary action.

This may please be brought to be notice of all concerned  
DA/As Above.

Co-Ordinator,  
for Director Technical Education, Punjab  
Chandigarh.

## FOR THE ADMISSION SESSION 1989-90 ONLY

### SEMESTER SYSTEM COURSES :

#### THREE YEAR DIPLOMA COURSES :

- i) A candidate who has been declared reappear in any of the subjects in first semester (November/December) examination shall continue in the Second Semester and shall appear in next May/June in re-appear subjects of first semester examination alongwith second examination.
- ii) A candidate who fails to clear first semester in (May/June) examination shall be allowed to proceed to the third semester and shall appear in next November/December in reappear subjects of first and second semester alongwith third semester examination
- iii) A candidate who fails to clear first semester in November/December examination shall be allowed to proceed to the fourth semester and shall appear in next may/June in reappear subjects of first, second and third semesters alongwith fourth semester examination
- iv) A candidate who shall fails to clear the reappear subjects of first semester shall not be allowed to proceed to the fifth semester. However, he/she shall be allowed to appear as a reappear candidates in the re-appear subjects of first, second, third and fourth semesters examination.
- v) A candidate who clears the first smester shall be allowed to proceed in the fifth semester in the session commencing July next. He shall be allowed to appear in the re-appear subject's of second, third and fourth semesters examinations alongwith fifth semester examination in November/December.
- vi) A candidate who fails to clear the re-appear subjects of second semester in November/December, shall not be allowed to proceed to the sixth semester. However, he/she shall be allowed to appear as a re-appear candidate, in the re-appear subjects of second, third, fourth and fifth semesters examinations.
- vii) A candidate who clears the second semester shall be allowed to proceed to the sixth semester in the session commencing from January next, He/she shall be allowed to appear in the re-appear subjects of third, fourth and fifth semester examination alongwith the sixth semester examination in May/June.

#### FOUR YEAR DIPLOMA COURSE :

- i) A candidate who has been declared re-appear in any of the subjects in first semester (November/December) examination shall continue in the second semester and shall appear in the next May/June in re-appear subjects of first semester examination alongwith second semester examination.
- ii) A candidate who fails to clear first semester in (May/June) examination shall be allowed to proceed to the third semester and shall appear in next November/December in reappear subjects of first and second semester alongwith third semester examination.

- iii) A candidate who fails to clear the first semester in November/December examination shall be allowed to proceed to the fourth semester and shall reappear in next May/June examination reappear subjects of first, second and third semester alongwith fourth semester examination.
- iv) A candidate who still fails to clear the reappear subjects at first semester shall not be allowed to proceed to the fifth semester. However, he/she shall be allowed to appear as a reappear candidate in the reappear subjects of first, second, third and fourth semesters examinations.
- v) A candidate who clears the first semester shall be allowed to proceed in the fifth semester in the session commencing July, next. He shall be allowed to appear in the reappear subjects of second, third and fourth semester examinations alongwith fifth semester examination in November/December.
- vi) A candidate who fails to clear the reappear subjects of second semester in November/December, shall not be allowed to proceed to the fourth semester. However, he/she shall be allowed to appear as a reappear candidate in the reappear papers of second, third fourth and fifth semester examination.
- vii) A candidate who clears the second semester shall be allowed to proceed to the sixth semester in the session commencing from January, next. He/she shall be allowed to appear as a reappear candidate in the reappear subjects of third, fourth, fifth semester examination alongwith sixth semester regular papers in May/June.
- viii) A candidate who fails to clear third semester shall not be allowed to proceed to the seventh semester. However, he/she shall be allowed to appear as a re-appear candidate in the re-appear subjects of third, fourth, and sixth semester examination.
- xi) A candidate who clears the third semester shall be allowed to proceed in the seventh semester in the session commencing July, next. He shall be allowed to appear in the reappear subjects of fourth, fifth and sixth semester examination alongwith seventh semester examination in November/December.
- x) A candidate, who fails to clear the reappear subjects of fourth semester in November/December shall not be allowed to proceed to the eighth semester. However, he/she shall be allowed to appear as a reappear candidate, in the reappear subjects of fourth, fifth and seventh semester examination.
- xi) A candidate who clears the fourth semester shall be allowed to proceed to the eighth semester in the session commencing from January next. He/she shall be allowed to appear in the reappear subjects of fifth, sixth and seventh semester examination alongwith the eighth semester examination in May/June

#### **POST DIPLOMA COURSE.**

A candidate admitted to post diploma course will be promoted to next higher semester without any requirement of passing the lower semester examination

## **B. ANNUAL SYSTEM COURSE EXCEPT PHARMACY COURSE.**

A candidate will be allowed to appear in the Annual System examination to be held in May/June in the class which he has studied in the proceeding session and in case a candidate is declared "reappear" in May/June examination, he shall be promoted to the next higher class and allowed to appear in November/December examination in the reappear papers. He shall now continue even if he does not pass in reappear papers of first year. He shall be permitted to appear in second year as well as reappear papers of first year in May/June examination. He shall be provisionally permitted to set in next higher class i. e. third year from the commencement of next session even if he has reappear in proceeding classes.

If the candidate fails to clear all the reappear subjects of first year class in May/June he shall withdraw from the institution and appear as a reappear candidate in the subsequent examinations till he clears first year.

## **C. PHARMACY COURSE.**

The promotion to second year class will be governed according to rules framed by the pharmacy Council of India from time to time.

**Note :** Under the existing provisions of the Pharmacy Council of India, a candidate who has completed the prescribed syllabus of first year and gets reappears in more than two theory papers and two practicals, he/she will not be permitted to continue his/her studies in the second year class.

ANNEXURE 'G'

REGISTERED

From

THE DIRECTOR,  
TECHNICAL EDUCATION & INDUSTRIAL TRG.,  
(TECHNICAL EDUCATION WING,) PUNJAB,  
CHANDIGARH.

To

THE PRINCIPAL

- 1-6 Govt. Polytechnic Amritsar/Batala/Guru Tegh Bahadurgarh, Hoshiarpur, Bathinda & Ferozepur.
7. Mehr Chand Polytechnic, Jalandhar.
8. Thapar Poly Technic, Patiala.
9. Guru Nanak Polytechnic, Ludhiana.
10. Ramgarhia Polytechnic, Phagwara.
11. Central Polytechnic, Chandigarh.
12. Guru Tegh Bahadur Khalsa Polytechnic, Chhaplan wali (Malout).
- 13.-15. Govt. Polytechnic for Women, Chandigarh/Jalandhar/Patiala.
16. Govt. Instt. of Textile Chemistry & Knitting Technology, Ludhiana.
17. Govt. Instt. of Garment Technology, Amritsar.
18. Punjab Instt. of Textile Tech., Amritsar.
19. Govt. Training Institute, Jalandhar.

Memo No. 2 TE/Rules/

/Conduct

Dated Chandigarh, the 29-6-1992

Subject : Conditional special chance for drop-out students-regarding.

Government in Department of Technical Education, Punjab have been receiving representations from various associations of students for the abolition of checks and balances in new examinations system and for restoration of carry-over system. After through examination of the matter, the Government have taken a sympathetic view and decided to allow one more special chance to the students for clearing their conditional re-appear paper(s) of lower Semester class in the June, 1992 State Board examination, subject to the condition that no such relaxation would be given in future under any circumstances. Accordingly, Punjab Government have further decided that a student provisionally promoted in Feb./March, 1992 session to the 4th/6th Semester will continue his/her studies as such and shall be allowed to appear conditionally in these examination as regular student alongwith reappear papers(s) of 1st and 2nd Semester. In case he again fails to clear the reappear paper(s), his result of 4th/6th Semester as the case may be shall stand cancelled. Similarly, a student of Annual System course, shall be allowed to continue his/

her studies in 2nd/Final Year and is allowed to appear conditionally in June, 1992 State Board examination as a regular student, alongwith re-appear paper(s) of 1st and 2nd Year. If he/she again fails to clear the reappear paper(s) of 1st Year and 2nd Year his/her result of 2nd/3rd Year as the case may be, stand cancelled. Under the existing policy, the students would otherwise have been detained, but have now been given another opportunity to clear their conditional paper(s). If they still fail to do so, their higher class/Semester result for which they are otherwise ineligible to appear under the examination policy, shall stand cancelled.

**FOR EXAMPLE :**

In case, regular and Part Time Diploma students admitted during admission session 1989-90 fails to clear reappear paper(s) of 1st and 2nd Semesters in June, 1992 State Board examination, his/her result of 6th Semester shall stand cancelled. Similarly, if a student of Annual System course admitted during admission session 1989-90 fails to clear all the reappear paper(s) of 1st and 2nd Year in June, 1992, his/her result of Final Year shall stand cancelled. Similarly, if a student of regular and Part Time Diploma admitted during admission session 1990-91 fails to clear reappear paper(s) of 1st Semester in June, 1992 State Board examination, his/her result of 4th Semester shall stand cancelled. If a student of Annual System course admitted during admission session 1990-91 fails to clear all the reappear paper(s) of 1st Year Class in June, 1992 State Board examination, his/her result of 2nd Year shall stand cancelled. The student whose results of higher semester/class is cancelled on account of his/her not having cleared the reappear paper(s) of lower Semester/Class shall however, be allowed to appear as a Private candidate and shall not be required to repeat the session as he/she has already established his/her eligibility.

It is also made clear that the result of June, 1992 State Board examination in respect of candidates failing in the conditional paper(s) will also be got re-evaluated at the Directorate level and their result will be notified accordingly.

**Director,**  
**Technical Education and Industrial Trg., Punjab**

**MINUTES OF 16TH MEETING OF EXAMINATION COMMITTEE HELD ON 30.7.99 AT 3.30 P.M. UNDER THE CHAIRPERSONSHIP OF MS. RAVNEET KAUR IAS, CHAIRPERSON OF THE BOARD.**

**PRESENT**

1. Ms. Ravneet Kaur, IAS,  
Chairperson of the Board.
2. Sh. A.S. Bains,  
Secretary of the Board.
3. Dr. Inderpal Singh,  
Pro Vice Chancellor,  
Guru Nanak Dev University  
Amritsar.
4. Sh. Amar Singh, O.S.D.,  
Representative of Director,  
Technical Education &  
Industrial Training, Pb.
5. Sh. Raja Singh, Aast. Prof.  
Representative of Principal  
Engg. College,  
Bathinda.
6. Sh. P.K. Johar,  
Controller Exams.

The following members could not attend the meeting.

1. Registrar,  
Punjabi University, Patiala
2. Prof. D.K. Sharma  
(Pharmacy Wing)  
Medical College, Patiala
3. Principal,  
Guru Nanak Dev Engg. College,  
Ludhiana.

**ITEM 16.01**

**Re-Introduction of Re-evaluation system**

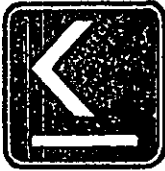
It was felt that introduction of Re-evaluation system will create complications, resulting in delay of results.

The matter was discussed at length. It was felt that re-introduction will complicate the system viz unnecessary delays, students may approach examiners, etc.-etc. It was decided that Head examiners be appointed to check at least 5% answer sheets of each examiner. Further more, it was decided that re-evaluation should be allowed in rarest of rare cases. It was approved that cases of re-evaluation be entertained only in following cases.

- a) The students has a consistent performance through out the career ie the student has cleared all the subjects in the very first attempt.
- b) The student has secured an aggregate of 75% marks in previous semesters.
- c) The student has secured at-least 30% marks in the subject in which he has applied for re-evaluation.
- d) Only one chance be given to a student in his entire tenure of diploma

The proposed fee of Rs 500/- for re-evaluation was approved.





**THE PUNJAB STATE BOARD OF TECHNICAL  
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 615385, 622584-85 FAX : 860734

ਕੀ:

ਸੇਵਾ ਵਿਖੇ

5429-53

ਤਾਰੀਖ 23-5-97

ਸਲਾਨਾ ਸਿਸਟਮ/ਦੁਜਾ ਕਰੀਅਰ ਸਮੇਤੀਆਂ  
ਸਿਸਟਮਾਂ ਦੇ ਸਿੱਖਣ ਪ੍ਰਿੰਸੀਪਲ

ਸਿਰਫ਼:-

ਸਲਾਨਾ ਸਿਸਟਮ ਕੋਰਸਾਂ (ਵਾਰਮੈਸੀ ਕੋਰਸ ਤੋਂ ਬਚੇਰ) ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਤੇ  
ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰ ਪਾਸ ਕਰਕੇ ਲਈ ਵਾਧੂ ਜਾਨਸ ਦੇਣ ਸਹਿਠੀ।

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ਸੁਰੀ ਆਨ ਜੀ,

ਪ੍ਰਿੰਸੀਪਲ ਪ੍ਰਿੰਸੀਪਲ ਨਿਯਮਾਂ ਤਹਿਤ ਸੀਮਟਰ ਸਿਸਟਮ ਕੋਰਸਾਂ ਅਧੀਨ ਪੜ੍ਹ ਕਰੇ  
ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਆਪਣੇ ਪਹਿਲਾ ਅਤੇ ਦੂਜਾ ਸੀਮਟਰ ਦੀ ਰੀਪਾਰਟਮੈਂਟ ਕਰਨੀਅਰ ਕਰਕੇ ਲਈ  
ਵਾਧੂ ਸਿੱਖੇ ਜਿਲਦੇ ਕਰ ਲਵਾਏ ਸਲਾਨਾ ਕੋਰਸਾਂ ਵਿਚ ਪੜ੍ਹ ਕਰੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਆਪਣੀ  
ਆਪਣੀ ਕਲੀਰ ਕਰਕੇ ਲਈ ਕੰਬਲ ਇਕ ਹੀ ਮੋਕਾ ਮਿਲਦਾ ਹੈ।

ਮੈਂ ਆਪਣੇ ਇਹ ਦੱਸਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਇਸ ਨਾਂ- ਬਰਾਬਰਤਾ  
(ਜਿਸਮਿਟੀ) ਨੂੰ ਮਤਲਬ ਕਰਕੇ ਲਈ ਕੋਰਸ ਵਲੋਂ ਇਹ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਹੁਣ ਸਲਾਨਾ  
ਸਿਸਟਮ ਕੋਰਸਾਂ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਵੀ ਆਪਣੇ ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰ ਕਰਨੀਅਰ ਕਰਕੇ ਲਈ  
2 ਜਾਨਸ ਦਿੱਤੇ ਜਾਣਗੇ। ਉਦਾਹਰਣ ਦੇ ਤੌਰ ਤੇ ਜੇ ਵਿਦਿਆਰਥੀ ਸਲਾਨਾ ਸਿਸਟਮ ਕੋਰਸ ਵਿਚ  
1995 ਵਿਚ ਦਾਖਲ ਹੋਇਆ ਹੈ, ਉਹ ਜੂਨ 1996 ਵਿਚ ਆਪਣੇ ਪਹਿਲਾ ਸਾਲ ਦੇ ਪੇਪਰਾਂ ਵਿਚ  
ਕੋਰਸ ਵਿਦਿਆਰਥੀ ਅਧੀਨ ਹੋਵੇਗਾ। ਜੇਕਰ ਉਸ ਦੀ ਉਸ ਸਮੇਂ ਕਿਸੇ ਪੇਪਰ ਵਿਚ ਰੀਪਾਰਟਮੈਂਟ  
ਆ ਜਾਵੀ ਹੈ ਤਾਂ ਉਹ ਇਸ ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰ ਵਿਚ ( ਪੇਪਰਾਂ ਵਿਚ) ਦਸੰਬਰ 1996 ਵਿਚ  
ਅਧੀਨ ਹੋਵੇਗਾ। ਜੇਕਰ ਇਹ ਰੀਪਾਰਟਮੈਂਟ/ ਰੀਪਾਰਟਮੈਂਟ ਵਿਚ ਵੀ ਕਰਨੀਅਰ ਨਾ ਹੋਈ ਤਾਂ ਉਹ  
ਜੂਨ 1997 ਵਿਚ ਦੂਜਾ ਸਾਲ ਦੇ ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰਾਂ ਦੇ ਠਾਨ ਠਾਨ ਪਹਿਲਾ ਸਾਲ ਦੇ ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰਾਂ  
ਵਿਚ ਵੀ ਅਧੀਨ ਹੋ ਜਾਵੇਗਾ ਹੈ। ਜੇਕਰ ਉਹ ਵਿਦਿਆਰਥੀ ਜੂਨ 1997 ਵਿਚ ਪਹਿਲਾ ਸਾਲ ਦੇ  
ਰੀਜ਼ੀਪੀਅਰ ਪੇਪਰ ਕਰਨੀਅਰ ਕਰ ਲਿਆ ਤਾਂ ਉਸ ਦਾ ਦੂਜਾ ਸਾਲ ਦਾ ਨਤੀਜਾ ਘੋੜਿਓ ਕੀਤਾ ਜਾਵੇਗਾ।  
ਜੇਕਰ ਕੋਰਸ ਉਹ ਵਿਦਿਆਰਥੀ ਜੂਨ 1997 ਵਿਚ ਪਹਿਲਾ ਸਾਲ ਦੇ ਰੀਪਾਰਟਮੈਂਟਾਂ ਦੇ ਪੇਪਰ ਕਰਨੀਅਰ  
ਨਾ ਕਰ ਲਿਆ ਤਾਂ ਉਸ ਦਾ ਦੂਜਾ ਸਾਲ ਦਾ ਨਤੀਜਾ ਕੀਲ ਕਰ ਦਿਤਾ ਜਾਵੇਗਾ। ਪਰੰਤੂ ਕਿਉਂਕਿ  
ਉਹ ਨੇ ਦੂਜਾ ਸਾਲ ਕਰੀ ਦੀਆਂ ਕਰਨੀਆਂ ਅਤੇ ਕਰਕੇ ਇਲੀਜੀਲਿਟੀ ਬਣਾ ਲਈ ਹੈ, ਇਸ ਲਈ  
ਉਹ ਨੂੰ ਦੂਜਾ ਸਾਲ ਕਰੀ ਕਰਨੀਆਂ ਅਤੇ ਕਰਕੇ ਕਰਨੀਆਂ ਪੇਂਡਗੀਆਂ, ਸਮੇਂ ਉਹ ਸਿਸਟਮ ਤੇ  
ਕਰਕੇ ਕਰਕੇ ਦੂਜੇ ਸਾਲ ਦੇ ਪੇਪਰ ਕਰੀ ਰੀਜ਼ੀਪੀਅਰ ਵਿਦਿਆਰਥੀ ਦੇ ਸਕੇਗਾ। ਇਸ ਤੋਂ ਤਰਾਂ ਹੀ  
ਦੀ ਸਲਾਨਾ ਕੋਰਸਾਂ ਦੇ ਸਾਲ ਦੀ ਵਾਧੀ ਹੋਵੇਗੀ।

ਇਹ ਕੋਰਸੀ ਕੋਰਸੀ ਜਾਵੀ ਹੈ ਕਿ ਇਸ ਕੋਰਸ ਦੇ ਸਲਾਨਾ ਅਠਨੀ ਕਾਰਵਾੀ  
ਕੀ ਜਾਵੇਗੀ ਅਤੇ ਇਸ ਕੋਰਸ ਤੋਂ ਸਲਾਨਾ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਜਾਣੂ ਕਰਵਾ ਦਿਤਾ ਜਾਵੇ।

P.K. Jha  
ਡਿਰੈਕਟਰ (ਪ੍ਰਿੰਸੀਪਲਾਂ)